

# Follow-up Application



in accordance with sections 81a German Residence Act, Sec. 14 a BQFG

- Please find a list of documents to be enclosed on page 5 of this application form.
- The procedure is subject to cost. See the [IHK FOSA schedule of fees](#)<sup>1</sup>



## 1. Application number of previous application

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## 2. Personal details on the person with professional qualification acquired abroad

Surname:	
Surname at birth:	
Given name:	
Citizenship:	
Gender: male      female      multi-gender      undisclosed	
Date of birth:	Place of birth:
Country of birth:	
Current address:	
Street, house number:	
c/o	
Postal code, city:	
Country:	
 Email:	
 Phone:	

## 3. Details on the authorised representative

Title: Mr      Ms
Surname:
Given name:
Company/Institution:
Function:
Street, house number:
Postal code, city:
Country:
 Email:
 Phone:

#### 4. Competent (central) Immigration Authority

Title: Mr      Ms

Surname:

Given name:

Company/Institution:

Function:

Street, house number:

Postal code, city:

Country:

 Email:

 Phone:

**5. New evidence for compensation of material differences**

<b>Type of evidence</b>	<b>Start (DD.MM.YYYY) and End (DD.MM.YYYY)</b>	<b>Issued by</b>

## 6. Data protection - Declaration of consent<sup>2</sup>

### a) Information on data storage

IHK FOSA as one of the competent bodies according to Sec. 8 BQFG, has the statutory task to conduct the recognition of equivalence of training certificates acquired abroad and any related further professional qualifications with corresponding German professions.

For the fulfilment of this task, personal data are stored and transferred to other competent bodies within the scope of legal regulations.

### b) Consent to the transfer of data<sup>3</sup>

Eventually a need for consultation on advanced training possibilities may arise after having received an official notification about full or partial equivalence. Consent to the use of the data for research purposes is given, as well as to the transfer of the application data and of the results of the procedure to the competent Chamber of Industry and Commerce for the purpose of consulting and assistance.

Yes

No

Place, date, signature of authorised representative

## 7. Final declaration and signature

The decision on the application legally requires this information and cooperation.

The submitted documents are intended for use in the procedure and will not be returned.

Please do not send us any original documents without request (except for the application form). We do not accept any liability for these.

The authorised representative assures the information given is correct and complete. Upon submission of the application the authorised representative undertakes to pay the incurred fee.<sup>1</sup>

Place, date, signature of authorised representative

**Please enclose the following documents:**

1. Completely filled in and signed application form

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2. Colour copy: Authorisation in accordance with Sec. 81a German Residence Act

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3. Copy of the initial decision

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4. Colour copies: New evidence for compensation of the material differences 
  - in original language
  - and**
  - German translation by a public appointed or sworn interpreter or translator

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5. Colour copy: Proof of identity (e.g. national identity card, passport, name change)

**Please do not send us the application until the documents are complete.**

**Notes:**

- A directory of public appointed or sworn interpreters or translators can be found under [www.justiz-dolmetscher.de](http://www.justiz-dolmetscher.de). In individual cases, translations may be waived, e.g. if employees of IHK FOSA master the relevant language themselves. Documents in English don't need to be translated.
- Additional documents not listed here may be requested subsequently by IHK FOSA in the specific course during the recognition procedure. This is usually depending on country-specific particularities.

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<sup>1</sup> Schedule of fees: [Information on fees and support for procedure fees](#)

<sup>2</sup> Data protection information: [Privacy Policy](#)

<sup>3</sup> The consent can be refused without negative consequences on the procedure. The consent to the storing and use of data for the purposes of consulting and assistance by local offices and for research purposes can be revoked at any time with effect for the future by notifying IHK FOSA. Upon receipt of the revocation, IHK FOSA will stop using the relevant data and delete them, respectively.

The male grammatical form always includes persons of the male and female genders as well as persons of multiple genders.

Status: 07/05/2025